

SIGNATURE IN BLUE INK ONLY. FORMS FILLED OTHER THAN BLUE INK SHALL BE REJECTED*

Applicant ID (Internal use)	Order ID (Internal use)

• **Select Certificate type**

Class 2 <input type="checkbox"/>	3 <input type="checkbox"/>	Year 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	Type Sign <input type="checkbox"/>	Sign & Encrypt <input type="checkbox"/>	Encrypt <input type="checkbox"/>	Individual <input checked="" type="checkbox"/>
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• **Please fill the applicant details**

APPLICANT		Name	PAN Number
		E-mail ID	Mobile No.

Address			
Town/City/District		State/Union Territory	
Pin Code		GST No.	

Identity & Address Proof **Passport** **Driving licence**

Identity Proof **Aadhar** **PAN Card** **Others***

Aadhar No.

Note: Section 71 of IT Act stipulates that if anyone makes a misrepresentation or suppresses any material fact from the CCA or CA for obtaining any DSC such person shall be liable for punishment with imprisonment up to 2 years or with fine up to one lakh rupees or both.

- Instructions:**
- Please fill up the form in 'English' only.
 - Incomplete, illegible or inconsistent applications will be rejected.
 - Supporting documents should be attested either by a bank manager, a Gazetted officer or a Post Master.
 - The utilities bill or bank statement should not be older than 3 months from the application date.
 - Please ensure that tax related supporting documents should be of the most recent year if not current then previous year.
 - For CLASS 3 certificates physical presence of applicant is a must for which a 25 second video Should be recorded.
 - Mobile verification by the applicant is mandatory.
 - DSC Download link is sent to the applicant email only.
 - The certificates must be downloaded only in a cryptographic device.
 - Applicants must refer to CapricornID CPS at www.certificate.digital
 - Contact us at : support@certificate.digital or at **+91 011 4244 8288**
 - The forms must be sent to : **G-5, Vikas Deep Building, Plot-18, Laxmi Nagar District Centre, Delhi- 110 092, India**
 - for encryption certificate only
I hereby undertake that a backup copy of the encryption key will be securely maintained by me.(Applicant)
 - Applicant has to sign across the photograph extended to application form.
 - * Applicant can also submit their Identity proof as: Pan Card, Post office ID Card Bank account Passbook, Government issued photo ID Card,
 - * Address Proof gas connection, Voter Id Card, Electricity Bill, Service Tax/ Vat Tax/ Sales Tax Reg. Certificate, Telephone Bill, Water Bill, Property Tax, Corporation Tax, Municipal Corporation Receipt, Bank Statement Signed By Manager.

Applicant Declaration

I hereby agree to abide and confirm, that I have read and understood provisions, guidelines & practices of CapricornID CPS and the subscriber agreement. The information provided in this application form is correct and true in all respect.

Date: _____

Place: _____

Signature of applicant as in ID Proof _____

affix recent
passport
size photograph
of the
applicant

applicant has to sign across
the photograph extended
to application form

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